



MARICOPA COUNTY TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE

Teleconference Meeting (all participants joined via GoToMeeting)

Jerry Geering, Chairman

November 16, 2021

MEMBERS PRESENT

Brian Parkey
Jerry Geering
Kristen Weston-Smith
Chelsie Hockersmith
Kim Passante
Sheila Johnson
Terry Solis*

**Joined after Enforcement Action Requests*

ABSENT

Jana Jackson
Terry Solis

STAFF / VISITORS PRESENT

Ari Young, Carl Eastin, Joel Fowler, Johnathan Gates, Morgan Wohlbrandt – Maricopa County TRP

Karen Hartman-Tellez – Maricopa County Attorney's Office

Abigail Cooksey-Williams – Valley Metro

Amanda Luecker – AZ Department of Environmental Quality

Dean Giles – Maricopa Association of Governments

Jamie Thiessen – Paychex, Inc.

Megan Young – Reliance Metal

Emily Hinkle, Karika Bridgers - Intel

Call to Order

Jerry Geering called the meeting to order at 9:31 a.m. (quorum present).

Meeting Minutes

Sheila Johnson motioned to approve the October 19, 2021 minutes and Brian Parkey seconded. All present members voted aye and the motion passed.

Enforcement Action Requests

Lake Pleasant Post Acute – Kristen Weston-Smith said the employer had submitted surveys and no enforcement action was needed.

Neiman Marcus – Kristen Weston-Smith said the employer had an overdue NOV for a late plan submittal. Brian Parkey motioned to give the employer a final seven days to submit a plan and Sheila Johnson seconded. All present members voted aye and the motion passed.

Paychex, Inc. – Kristen Weston-Smith said the employer had an overdue NOV for late documentation submittal and multiple extensions had been offered but not all documentation was provided. Jamie Thiessen stated the organization changed how incentives are awarded and she was running into issues with that but all documentation would be submitted within seven days. Kim Passante motioned to give the employer a final seven days to submit all documentation and Sheila Johnson seconded. All present members voted aye and the motion passed.

Reliance Metal Center – Kristen Weston-Smith said the employer had an overdue NOV for late surveys and the employer had reported having less than 50 employees but had not provided

exemption documentation. Megan Young requested assistance and Kristen Weston-Smith stated a TRP staff member would reach out after the meeting to assist. Kim Passante motioned to give the employer a final seven days to submit surveys or exemption documentation and Chelsie Hockersmith seconded. All present members voted aye and the motion passed.

Consent Agenda

Brian Parkey recused himself from Freeport-McMoRan and Terry Solis recused herself from Friendship Village of Tempe. Sheila Johnson motioned to approve all plans on the consent agenda and Chelsie Hockersmith seconded. All present members voted aye and the motion passed.

Open Items

FedEx Freight - North – Kristen Weston-Smith said the employer had been referred to MCAO for further enforcement.

Fleming's Prime Steakhouse & Wine Bar - Chandler – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

Immanuel Campus of Care – Kristen Weston-Smith said a revised plan was received and approved at #46 on the consent agenda.

Macy's Supply Chain – Kristen Weston-Smith said TRP staff is working with an alternate contact to get a revised plan submitted.

Mesa Christian Health – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

StockX – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

Swift Transportation Co., Inc. – Kristen Weston-Smith said a revised plan was received and approved at #79 on the consent agenda.

XPO Logistics – Kristen Weston-Smith said TRP staff is working with the TC to provide surveys.

Discussion/Action

2022 Proposed Task Force Meeting Dates – Kristen Weston-Smith presented the proposed dates for the 2022 Task Force meetings. Terry Solis motioned to approve the 2022 Task Force meeting dates and Kim Passante seconded. All present members voted aye and the motion passed.

TRP Plan Review and Monitoring Process – Kristen Weston-Smith presented a new travel reduction plan format and documentation monitoring form for Task Force review. She stated the new, shorter plan format would streamline the plan submittal process for employers and the documentation monitoring form, which would be made available to government agencies, educational institutions, and historically compliant organizations, would allow organizations to stay compliant with TRP requirements. Kristen Weston-Smith also stated as part of a change to the plan review process TRP Compliance Officers would now send a pre-completed plan with recommended measures to employers with the survey summary analyses. Karika Bridgers asked about the pre-completed plans regarding measure creativity and annual values and Kristen Weston-Smith and Abigail Cooksey-Williams discussed the benefits of the new plan review process. Terry Solis motioned to adopt staff's revisions to the plan format, plan review process, and documentation monitoring form as of January 1, 2022. Brian Parkey seconded. All present members voted aye and the motion passed.

TRP 2021 Cost Study – Kristen Weston-Smith gave an update on the 2021 cost study and stated it will be available for review and approval soon. She explained it will be significantly different from previous cost studies due to the effects of COVID-19 and increased teleworking.

Valley Metro

Abigail Cooksey-Williams reviewed the update.

Call to Public

None.

Updates from Chairman and Other Members

Kristen Weston-Smith shared the Air Quality department moved offices to 301 W. Jefferson St., Suite 410. She also reminded Task Force members to try to attend all meetings and confirmed Terry Solis, Sheila Johnson, and Brian Parkey would like to renew their Task Force memberships set to expire 1/31/22.

Adjournment

Terry Solis motioned to adjourn the meeting and Sheila Johnson seconded. All present members voted aye and the motion passed. (10:24 a.m.). The next meeting will be Tuesday, December 14, 2021.

APPROVED